

**TUESDAY, APRIL 18, 2023**  
**OFFICE OF THE BOARD OF COMMISSIONERS**  
**PICKAWAY COUNTY, OHIO**

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio, on Tuesday, April 18, 2023, with the following members present: Mr. Jay H. Wippel, Mr. Harold R. Henson and Mr. Gary K. Scherer. April Metzger, County Administrator, was also in attendance.

**In the Matter of  
Minutes Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the minutes from April 4, 2023, with corrections.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
Bills Approved for Payment:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated April 18, 2023, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw her warrant on this entry in the amount of **\$1,012,829.28 + \$54.87** on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
Then and Now Certification Approved for Payment:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

BE IT RESOLVED, that the County Auditor certifies that both at the time that the following contracts or orders were made and at the time that a certification (Section 5705.41) was completed, sufficient funds were available or in the process of collection, to the credit of a proper fund, properly appointed and free from any previous encumbrance. The Then and Now Certification has been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated April 18, 2023, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners, as Taxing Authority are authorizing the Auditor of Pickaway County, Ohio, to draw her warrant on this entry in the amount of **\$96,580.46** on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

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**In the Matter of**  
**Appropriations Approved:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve the following requests for APPROPRIATION:

**\$2,000.00 – 101.1105.5703 – Contingencies - Auditor**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Transfer and Reappropriations Approved:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve the following requests for TRANSFER AND REAPPROPRIATION:

**\$2,000.00 – 101.1105.5703 – Contingencies – Auditor**  
**TO**  
**101.1105.5206 – Employee Leave W/O Pay Ins. - Auditor**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Fund Transfer:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve the following requests for FUND TRANSFER:

**\$17,550.87 – 101.1105.5721 – HB295 Transfer Out – Auditor**  
**TO**  
**301.0000.4901 – HB295 Transfer In 0 Auditor**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Waiver Approved:**

Nancy Graham, Fiscal Specialist, requested a waiver to pay Huntington National Bank, in a timely manner related to the expenses budget fund. After discussing the request, Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to waive the waiting period to issue payment to Huntington National Bank, in the amount of \$17,550.87 as follows:

\$17,550.87                    #301.8101.5603 & #301.8201.5604 Expense Budget Fund – Auditor's Office

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

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**In the Matter of**  
**Pickaway County Sheriff's Report:**

The following is a summary of the report provided by Sheriff Hafey, Pickaway County Sheriff:

- Sheriff Hafey reported that the jail project is still going as planned. They are working on the main hallway now.
- Mrs. Metzger reported to Sheriff Hafey that the booking fees due from the City of Circleville will be paid.
- The cruisers are still waiting to go to PARS for decaling.

**In the Matter of**  
**Report Provided by Ron Custer:**

The following is a summary of the report provided by Ron Custer, Dog Warden.

- Mr. Custer reported that adoptions are steady and there have been a lot of visitors visiting the shelter.
- Wine Tasting Event this Saturday and Partners for Paws stated 90 guests have R.S.V.P.'d.
- Kennel Attendant is doing well and seems to like the job.

**In the Matter of**  
**Report Provided by Robert Adkins:**

The following is a summary of the report provided by Robert Adkins, IT Director.

- Update concerning project with William Greer
  - Nothing new at this time.
- Health Department update
  - TNT quoting wiring and termination.
  - Call is set up for 13:00 on Thursday with NuMSP.
  - Spectrum has been contacted – no order placed at this time.
  - Order placed for Switch and Access Points.
- External WiFi for SO is in - Gas Pump System Replacement use.
- Fuel Cloud System completed at SO.
- User added for Clerk of Courts.
- BOE - Video upload was interrupted, and I had to manually create video exports.
- Plan to attempt SO migration Friday morning.

**In the Matter of**  
**Report Provided by Gary Cameron:**

The following is a summary of the report provided by Gary Cameron, EMA Director.

- This week EMA – IT Meeting (canceled), CSX Railroad Training, PSAP Managers Meeting, Circleville City Council and Ohio EMA Teams Meeting.
- Next week EMA – IT Meeting, EOC Training – Columbus and Everbridge System Presentation.
- General Information
  - Run card project continuing – contract renewed.
  - Continued communications with MARCS to develop a standardized radio system – cleaning up Pickaway County database and inventory.
  - Critical Incident Debriefing project continues – developing relationship with Scioto Valley Peer Assistance Team.
  - Working with PICCA to establish a Disaster Relief Fund – Need MOU.
  - Continued reports of cyber-crime/hacking forwarded to IT
- EMA Projects
  - Purchase of a damage assessment tool for the County – Waiting to set up training with vendor.
  - Seeking a utility trailer for the EMA UTV – selling unused EMA hazmat trailer.
  - Upfitting command trailer – Building radios and installing markings.

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- PCSO fiber connection conversion – Timeline estimate 5/2/23.
- Developing a law enforcement mutual aid pact for consideration county-wide. No response from LE.
- EMA inventory audit – more shelving space needed at EOC.
- Homeland Security grant of \$58,804 to purchase PPE for law enforcement – working with State to resolve electronic reporting issues.
- Issues requiring Commissioners Support/Notification:
  - MOU for Siren Maintenance.
  - Unknown if an MOU exists for EMA dues.

**In the Matter of**  
**Report Provided by Tim McGinnis:**

The following is a summary of the report provided by Tim McGinnis, Planning and Development:

- Planning Commission: May 9th Agenda
- Outstanding Plats:
  - Navah Place – Cul-de-sac, Walnut Township, needs proof of bond before final approval can be granted.
  - Stonerock Road Subdivision – Section 2, needs confirmation of Health Department approval.
  - Waidelich Estates – Single Lot Subdivision – Pickaway Township.
- Lot Splits:
  - Approved 4 lot splits in the last week, 6 open applications currently.
- CDBG: No update.

**In the Matter of**  
**Executive Session:**

At 9:37 a.m., Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to enter into Executive Session pursuant to ORC §121.22 (G) (1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation, etc., of a public employee with April Metzger, County Administrator, Marc Rogols, County Deputy Administrator and Angela Karr, Clerk in attendance.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

At 10:05 a.m., the Commissioners exited Executive Session and Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to resume Regular Session.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

No Action taken.

**In the Matter of**  
**Engineers Recommendation to Award**  
**2023 Pavement Marking of Various Roads**  
**PIC-CR-VAR-PM-FY2023 PID: 107746:**

In reference to the bid opening on April 11, 2023, for the 2023 Pavement Marking of Various Roads, PIC-CR-VAR-PM-FY2023 PID: 107746, it is the recommendation of the Pickaway County Engineering Department to award the lowest and best bid to A&A Safety, Inc., 1126 Ferris Road, Amelia, OH 45102-1892, in the amount of \$361,087.93. Upon review, Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to award the 2023 Pavement Marking of Various Roads, PIC-CR-VAR-PM-FY2023 PID: 107746 to lowest and best bid to A&A Safety, Inc., for \$361,087.93.

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Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Engineers Recommendation to Award**  
**Job and Family Services Parking Lot Resurfacing:**

In reference to the bid opening on April 3, 2023, for the Job and Family Services Parking Lot Resurfacing Project, it is the recommendation of the Pickaway County Engineering Department to award the lowest and best bid to Spires Paving Company, Inc., 1480 Sugargrove Road SE, Lancaster, OH 43130, in the amount of \$109,383.80. Upon review, Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to award the Job and Family Services Parking Lot Resurfacing Project to lowest and best bid to Spires Paving Company, Inc., for \$109,383.80.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Engineers Recommendation to Award**  
**Guardrail Replacement PIC-CR-VAR-GR-FY2023 PID: 107411:**

In reference to the bid opening on April 11, 2023, for the 2023 Guardrail Replacement, PIC-CR-VAR-GR-FY2023 PID: 107411, it is the recommendation of the Pickaway County Engineering Department to award the lowest and best bid to Lake Erie Construction Company, 25 South Norwalk, P.O. Box 777, Norwalk, OH 44857, in the amount of \$247,475.00. Upon review, Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to award the Guardrail Replacement, PIC-CR-VAR-GR-FY2023 PID: 107411 to lowest and best bid to Lake Erie Construction Company, for \$247,475.00.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Liquor License Request for**  
**Noble 99 Ventures LLC, Darby Township:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the Ohio Department of Commerce, Division of Liquor Control, Transfer Application in Darby Township. Permit #6424450 Noble 99 Ventures LLC, with no hearing requested by the Commissioners.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, absent; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**CHIP Satisfaction of Mortgage:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve and authorize Commissioner Jay Wippel to execute the Satisfaction of Mortgage for Margarete A. Lewis, property located at 5474 Fairfield Road, Orient, OH 43146. The mortgage was dated December 1,

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2005, recorded December 8 ,2005, in Mortgage Volume #0578, Pages 2682-2684 in the office of the Pickaway County Recorder.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**CHIP Satisfaction of Mortgage:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve and authorize Commissioner Jay Wippel to execute the Satisfaction of Mortgage for Margarete A. Lewis, property located at 5474 Fairfield Road, Orient, OH 43146. The mortgage was dated March 16, 2006, recorded March 23, 2006, in Mortgage Volume #0583, Pages 2092-2092in the office of the Pickaway County Recorder.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Temporary Liquor F Permit Application**  
**For Pickaway Co. Agricultural Society:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve and authorize Commissioner Jay Wippel to sign the F Permit Application with the Ohio Department of Commerce, Division of Liquor Control for Pickaway County Ag Society. The request is for an event to be held at the Pickaway Agricultural and Event Center, 415 Lancaster Pike, Circleville, June 20, 2023, from 3:00 p.m. to June 24, 2023, at 11:59 p.m.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Temporary Liquor F-2 Permit Application**  
**For Pickaway Co. Agricultural Society:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve and authorize Commissioner Jay Wippel to sign the F-2 Permit Application with the Ohio Department of Commerce, Division of Liquor Control for Pickaway County Ag Society. The request is for an event to be held at the Pickaway Agricultural and Event Center, 415 Lancaster Pike, Circleville, August 19, 2023, from 12:00 p.m. to August 19, 2023, at 11:59 p.m.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Engineer's Contract with Spires Paving Company, Inc.**  
**for the Job and Family Services Parking Lot Resurfacing Project:**

In reference to the bid awarded to Spires Paving Company, Inc. for the referenced project Job and Family Services Parking Lot Resurfacing Project, Commissioner Gary Scherer offered the motion, seconded

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by Commissioner Jay Wippel, to enter into contract with Spires Paving Company, Inc. for the Job and Family Services Parking Lot Resurfacing Project in the amount of \$109,383.80.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Engineer's Contract Addendum with**  
**Spires Paving Company, Inc. for the**  
**Job and Family Services Parking Lot Resurfacing Project:**

In reference to the bid awarded to Spires Paving Company, Inc. for the referenced project Job and Family Services Parking Lot Resurfacing Project, Commissioner Gary Scherer offered the motion, seconded by Commissioner Jay Wippel, to approve the Contract Addendum with Spires Paving Company, Inc. for the Job and Family Services Parking Lot Resurfacing Project in the amount of \$109,38.80.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Engineer's Notice of Commencement of a Public Improvement**  
**PIC-CR7-2.30 Walnut Creek and Bell Station Roundabout Project:**

In reference to the PIC-CR7-2.30 Walnut Creek and Bell Station Roundabout Project, Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve and authorize Commissioner Wippel to execute the Notice of Commencement of a Public Improvement for the PIC-CR7-2.30 Walnut Creek and Bell Station Roundabout Project.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Sanitary Update Provided By**  
**Count Engineer, Chris Mullins:**

Chris Mullins, County Engineer, met with the Commissioners to provide a sanitary update. Orient the vac trailer should be here this week. Mr. Mullins goal is to start meter replacements in May. Notices have been going out and will place door hangers once it gets closer. White Willow Event Center approached the Engineer about sanitary services. They will have to place two septic tanks. Mr. Mullins will provide a Developer's Agreement that will designate who is responsible for what services. Orient Wastewater Treatment Plant, Mr. Mullins received the plan and is making revisions. Mr. Mullins should have a copy to provide next week. Scioto Alley Vacations were filed by the trustees. There are utilities there and a past vacated alley has become unmaintained and individuals have placed items there. Therefore, utility companies cannot get to the utilities if work is needing done. Mr. Mullins may recommend not vacating, to keep them open due to the utilities. Mr. Mullins will work on his formal recommendation and a viewing can be scheduled before a decision is made.

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**In the Matter of**  
**Bid Opening 2023 Pickaway County &**  
**Township Resurfacing Project:**

The Commissioners conducted a bid opening for the project referred to as 2023 Pickaway County and Township Resurfacing Project for the Pickaway County Engineer Department was held April 18, 2023, at 10:31 a.m. Chris Mullins, County Engineer and Anthony Neff, Deputy County Engineer and Marcus Cradlebaugh, Engineer's Inspector were in attendance. Bids were submitted electronically through Bid Express.

**BID A** -Engineer's Estimate: \$665,999.70

The following bids were received and read aloud:

- Kokosing Construction \$677,159.92  
Westerville, Ohio 43081
- The Shelly Company \$666,405.27  
Thornville, Ohio 43076

**BID B** -Engineer's Estimate: \$1,186,105.84

The following bids were received and read aloud:

- Kokosing Construction \$1,059,140.72  
Westerville, Ohio 43081
- The Shelly Company \$1,052,604.44  
Thornville, Ohio 43076
- Cox Paving \$1,333,808.39  
Washington Court House, Ohio 43160

**BID C** -Engineer's Estimate: \$228,278.55

The following bids were received and read aloud:

- The Shelly Company \$247,521.83  
Thornville, Ohio 43076

The bids were turned over to Mr. Mullins and Mr. Neff for their review and contract award recommendation.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Food Pantry:**

Mike Logan, Pat Barr, Bradli Pokrandt and Dick Schmidt met with the Commissioners to address concerns with the Food Pantry. The pantry is growing and needs more room. They currently pay over \$1,000 monthly rent for their facility. Mr. Logan recalled in the past that the Food Pantry was maintained financially by local government. Ms. Pokrandt had photos of the facility at the end of the day yesterday. Their goal is to expand their capacity to meet needs. They have reached out to PCCF for a way to help such as a commercial freezer and a bench for individuals to wait to get into the facility. 34,068 households have been served. In 2021 served 8,000 people and it jumped up to 10,000. COVID Snap benefits have been cut off and they will see an increase in individuals that will utilize the Food Pantry. Their racks are to the ceiling, and they cannot order as much as needed due to no room to store it. Dick shared a drawing of what the proposed addition would look like (1801 sq ft.). Their current building is a concrete building not insulated with electric heating. The ceilings are 7.5" in height. They have approached PICCA about the addition of a prefabbed building, which they approved. They would like to keep the pantry in the same vicinity due to clients utilizing PICCA and some walk to the location. Mrs. Barr explained that the clients



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are growing quicker than the donations are coming in. The Food Pantry is open five days a week, while Ashville is once a week and Williamsport is once a month.

**In the Matter of**  
**Uptown Circleville:**

Mr. Rhoades stopped by to follow up on his last visit requesting \$25,000 for Uptown Circleville to hire an Executive Director. They have requested from three different entities \$25,000 each. The Commissioners will discuss and make a decision later today.

**In the Matter of**  
**Executive Session:**

At 11:26 a.m., Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to enter into Executive Session pursuant to ORC §121.22 (G) (8) to consider confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance, or to negotiations with other political subdivisions respecting requests for economic development assistance, with Ryan Scriber, P3.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

At 12:15 p.m., the Commissioners exited Executive Session and Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to resume Regular Session.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

No action taken.

**In the Matter of**  
**Report Provided by Marc Rogols:**

The following is a summary of the report provided by Marc Rogols, County Administrator:

- There were no BWC claims, or unemployment claims filed this week.
- There were seven items on Govedeals.com. The sale for the two (2) Kardveyer document filing machines (BOE) ended March 17<sup>th</sup> with no sale. The four (4) skids law enforcement light bars (PCSO) and one (1) 2022 US Cargo enclosed trailer (EMA) ended March 17<sup>th</sup> with the following:
  - Skid #1 - \$201.00
  - Skid #2 - \$1,625.00
  - Skid #3 - \$725.00
  - Skid #4 - \$555.00Total sales \$402,739.83 (253 items). One 2002 US Cargo enclosed trailer (EMA) ends today, Tuesday, March 18<sup>th</sup>. Current bid \$3,500.00.
- One new hire packet was sent out last week (Clerk of Courts- Fiscal Officer). A total of 19 new hire packets were handed out year-to-date. The full-time Custodian position and Maintenance Worker for the Sheriff's Office posted. One application received for both positions from the same individual. The Clerk of Courts Deputy Clerk position is still posted.
- Lisa Burroughs is still working on reconciling MetLife billing deductions on this payroll (4/21/23). Mrs. Burroughs changed to main contact for mailing.
- Mr. Rogols continues to meet with maintenance staff to discuss the 2023 capital improvement assignments and provided a maintenance update.
  - Generators: Commission by General pending. Grant Clifton to contact Generac today.

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- Tuckpointing: Still obtaining quotes for degraded lintels on alley side of garage. Chimney repair starting today finishing old jail building.
- Fairgrounds: Water damage repair -punch list completed last Thursday, and repairs completed. All replacement furniture ordered.
- Courthouse: Fire alarm installation work continues. Basement and first floor wiring and conduit 100% complete. Completing wiring on 2<sup>nd</sup> floor.
- JFS: Koorsen inspection of JFS exit lights and signs. Koorsen inspection at Service Center completed. Replaced two (2) exit lights and three (3) batteries. The dry system compressor replaced and now operational.
- Catch Basin Repairs/ Title Office painting pending.
- Courthouse gutter on east side found damaged (quote pending).
- Health Department electrical repair completed.

**In the Matter of  
County Administrator Report:**

The following is a summary of the report provided by April Metzger, County Administrator:

- Mrs. Metzger provided an updated first quarter spreadsheet.
- Mrs. Metzger received notice from the Mayor of the City of Circleville regarding full payment of jail booking fees owed.

**In the Matter of  
Resolution Approving Catch Basin Repair or  
Courthouse and Maintenance Building with  
American Rescue Plan Funds:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

**Resolution No.: PC-041823-31**

**Catch Basin Repair – Courthouse & Maintenance Building**

Pickaway County received direct payments from the U.S. Treasury under the Coronavirus State and Local Fiscal Funds authorized by the American Rescue Plan Act, referred to as fiscal recovery funds. Pickaway County will use the funding in accordance with the American Rescue Plan Act and guidance from the U.S. Treasury.

On Tuesday, May 18, 2021, Pickaway County set up a special revenue fund to receive the funds and account for the use of the funds (**special revenue fund # 938 – American Rescue Plan Act Fund**)

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*In the Matter of Amended Certificate Approved: Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution: Resolution No.: PC-051821-30 WHEREAS, the Pickaway County Budget Commission approved an AMENDED CERTIFICATE in the amount of \$5,677,293.50 to amend the budget due to fund received for the American Rescue Plan, THEREFORE BE IT RESOLVED, that the Pickaway County Board of Commissioners hereby appropriated the following sum for expenditure for period ending December 31, 2021: AMERICAN RESCUE PLAN ACT REVENUE FUND – 938.0000.4534 \$5,677,293.50 Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion*

The U.S. Treasury guidance as an interim rule was issued on May 10, 2021, and such guidance has been uses of the fiscal recovery funds based on the federal legislation can be to:

1. Respond to the public health emergency with respect to the COVID19 or its negative economic impacts, including assistance to households, small businesses, and non-profits, or aid to impacted industries such as tourism, travel and hospitality;
2. Respond to workers performing essential work during the COVID-19 public health emergency by providing premium pay to eligible workers of the county that are performing such essential work, or by providing grants to eligible employers that have eligible workers who perform essential work.

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3. Allow for the provision of government services to the extent of the reduction in revenue (i.e., online, property or income tax) due to the public health emergency relative to revenues collected in the most recent full fiscal year of the county prior to the emergency (i.e., January 20, 2020); or
4. Make necessary investments in water, sewer or broadband infrastructure.
5. A resolution authorizing initial uses of American Rescue Plan fiscal recovery funding and approving appropriations from unappropriated funds for the County ARP fiscal recovery fund, # 938 for managing ARP fiscal recovery funds, disbursing funds, and monitoring of contracts and grants associated with the ARP.

**As provided in the U.S. Treasury Interim Final Rule and Guidance for State and Local Fiscal Recovery Funds, Dated May 24,2021, an amended to Final Rule beginning April 1, 2022, an allowable use of ARP funds is for governmental services.**

WHEREAS, the Pickaway County Commissioners approve ARP funds for catch basin repairs at the courthouse and maintenance buildings in the amount of \$8,000. Wolfe Construction will perform the work.

**A resolution to approve an authorized use of American Rescue Plan fiscal recovering funding for the County ARP fiscal recovery fund #938, - to be paid from ARP line item #938.1123.5903 – ARP Governmental Services – Other Expense in the amount of \$8,000.00 to Wolfe Construction.**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Resolution Approving RSpot Pointing on the**  
**South Side Chimney of Courthouse with**  
**American Rescue Plan Funds:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

**Resolution No.: PC-041823-32**

**RSpot-Pointing on the South Side Chimney of Courthouse**

Pickaway County received direct payments from the U.S. Treasury under the Coronavirus State and Local Fiscal Funds authorized by the American Rescue Plan Act, referred to as fiscal recovery funds. Pickaway County will use the funding in accordance with the American Rescue Plan Act and guidance from the U.S. Treasury.

On Tuesday, May 18, 2021, Pickaway County set up a special revenue fund to receive the funds and account for the use of the funds (**special revenue fund # 938 – American Rescue Plan Act Fund**)

**TUESDAY, MAY 18, 2021 OFFICE OF THE BOARD OF COMMISSIONERS PICKAWAY COUNTY, OHIO**  
*In the Matter of Amended Certificate Approved: Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution: Resolution No.: PC-051821-30 WHEREAS, the Pickaway County Budget Commission approved an AMENDED CERTIFICATE in the amount of \$5,677,293.50 to amend the budget due to fund received for the American Rescue Plan, THEREFORE BE IT RESOLVED, that the Pickaway County Board of Commissioners hereby appropriated the following sum for expenditure for period ending December 31, 2021: AMERICAN RESCUE PLAN ACT REVENUE FUND – 938.0000.4534 \$5,677,293.50 Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion*

The U.S. Treasury guidance as an interim rule was issued on May 10, 2021, and such guidance has been uses of the fiscal recovery funds based on the federal legislation can be to:

1. Respond to the public health emergency with respect to the COVID19 or its negative economic impacts, including assistance to households, small businesses, and non-profits, or aid to impacted industries such as tourism, travel and hospitality;

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2. Respond to workers performing essential work during the COVID-19 public health emergency by providing premium pay to eligible workers of the county that are performing such essential work, or by providing grants to eligible employers that have eligible workers who perform essential work.
3. Allow for the provision of government services to the extent of the reduction in revenue (i.e., online, property or income tax) due to the public health emergency relative to revenues collected in the most recent full fiscal year of the county prior to the emergency (i.e., January 20, 2020); or
4. Make necessary investments in water, sewer or broadband infrastructure.
5. A resolution authorizing initial uses of American Rescue Plan fiscal recovery funding and approving appropriations from unappropriated funds for the County ARP fiscal recovery fund, # 938 for managing ARP fiscal recovery funds, disbursing funds, and monitoring of contracts and grants associated with the ARP.

**As provided in the U.S. Treasury Interim Final Rule and Guidance for State and Local Fiscal Recovery Funds, Dated May 24, 2021, an amended to Final Rule beginning April 1, 2022, an allowable use of ARP funds is for governmental services.**

WHEREAS, the Pickaway County Commissioners approve ARP funds for R-Spot-Pointing on the South Side Chimney of the Pickaway County Courthouse. Utmost Construction was already doing repairs to the courthouse when they discovered deterioration of the mortar around the south side chimney. An emergency repair was needed in the amount of \$3,750.00 which includes a two-year warranty.

**A resolution to approve an authorized use of American Rescue Plan fiscal recovering funding for the County ARP fiscal recovery fund #938, - to be paid from ARP line item #938.1123.5903 – ARP Governmental Services – Other Expense in the amount of \$3,750.00 to Utmost Construction.**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Resolution Approving Backflow Preventer Installation**  
**Sheriff's Office with American Rescue Plan Funds:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

**Resolution No.: PC-041823-33**

**Backflow Preventer Installation – Sheriff's Office**

Pickaway County received direct payments from the U.S. Treasury under the Coronavirus State and Local Fiscal Funds authorized by the American Rescue Plan Act, referred to as fiscal recovery funds. Pickaway County will use the funding in accordance with the American Rescue Plan Act and guidance from the U.S. Treasury.

On Tuesday, May 18, 2021, Pickaway County set up a special revenue fund to receive the funds and account for the use of the funds (**special revenue fund # 938 – American Rescue Plan Act Fund**)

**TUESDAY, MAY 18, 2021 OFFICE OF THE BOARD OF COMMISSIONERS PICKAWAY COUNTY, OHIO**  
*In the Matter of Amended Certificate Approved: Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution: Resolution No.: PC-051821-30 WHEREAS, the Pickaway County Budget Commission approved an AMENDED CERTIFICATE in the amount of \$5,677,293.50 to amend the budget due to fund received for the American Rescue Plan, THEREFORE BE IT RESOLVED, that the Pickaway County Board of Commissioners hereby appropriated the following sum for expenditure for period ending December 31, 2021: AMERICAN RESCUE PLAN ACT REVENUE FUND – 938.0000.4534 \$5,677,293.50 Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion*

The U.S. Treasury guidance as an interim rule was issued on May 10, 2021, and such guidance has been uses of the fiscal recovery funds based on the federal legislation can be to:

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1. Respond to the public health emergency with respect to the COVID19 or its negative economic impacts, including assistance to households, small businesses, and non-profits, or aid to impacted industries such as tourism, travel and hospitality;
2. Respond to workers performing essential work during the COVID-19 public health emergency by providing premium pay to eligible workers of the county that are performing such essential work, or by providing grants to eligible employers that have eligible workers who perform essential work.
3. Allow for the provision of government services to the extent of the reduction in revenue (i.e., online, property or income tax) due to the public health emergency relative to revenues collected in the most recent full fiscal year of the county prior to the emergency (i.e., January 20, 2020); or
4. Make necessary investments in water, sewer or broadband infrastructure.
5. A resolution authorizing initial uses of American Rescue Plan fiscal recovery funding and approving appropriations from unappropriated funds for the County ARP fiscal recovery fund, # 938 for managing ARP fiscal recovery funds, disbursing funds, and monitoring of contracts and grants associated with the ARP.

**As provided in the U.S. Treasury Interim Final Rule and Guidance for State and Local Fiscal Recovery Funds, Dated May 24,2021, an amended to Final Rule beginning April 1, 2022, an allowable use of ARP funds is for governmental services.**

WHEREAS, the Pickaway County Commissioners approve ARP funds for backflow preventer and hot box installation at the Pickaway County Sheriff's Office. This work was to be completed per the City of Circleville backflow preventer requirements which states that the current backflow preventer ,which is located in a pit in the ground, be replaced into a hot box above ground. Two quotes were received for this project, Farber Construction - \$68,602.10 and Darby Creek Excavating - \$56,780.00. The project was given to Darby Creek Excavating for their quote of \$56,780.00.

**A resolution to approve an authorized use of American Rescue Plan fiscal recovering funding for the County ARP fiscal recovery fund #938, - to be paid from ARP line item #938.1123.5903 – ARP Governmental Services – Other Expense in the amount of \$56,780.00 to Darby Creek Excavating.**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Resolution Approving Pickaway County**  
**Board of Developmental Disabilities**  
**LED Light Conversion Project with**  
**American Rescue Plan Funds:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

**Resolution No.: PC-041823-34**

**PCBDD – LED light conversion project**

Pickaway County received direct payments from the U.S. Treasury under the Coronavirus State and Local Fiscal Funds authorized by the American Rescue Plan Act, referred to as fiscal recovery funds. Pickaway County will use the funding in accordance with the American Rescue Plan Act and guidance from the U.S. Treasury.

On Tuesday, May 18, 2021, Pickaway County set up a special revenue fund to receive the funds and account for the use of the funds (**special revenue fund # 938 – American Rescue Plan Act Fund**)

**TUESDAY, MAY 18, 2021 OFFICE OF THE BOARD OF COMMISSIONERS PICKAWAY COUNTY, OHIO**  
*In the Matter of Amended Certificate Approved: Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution: Resolution No.: PC-051821-30 WHEREAS, the Pickaway County Budget Commission approved an AMENDED CERTIFICATE in the amount of \$5,677,293.50 to amend the budget due to fund received for the American Rescue Plan, THEREFORE BE IT RESOLVED, that the Pickaway County Board of Commissioners hereby appropriated the following sum for expenditure for period ending December 31, 2021: AMERICAN*

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**RESCUE PLAN ACT REVENUE FUND – 938.0000.4534 \$5,677,293.50** Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion

The U.S. Treasury guidance as an interim rule was issued on May 10, 2021, and such guidance has been uses of the fiscal recovery funds based on the federal legislation can be to:

1. Respond to the public health emergency with respect to the COVID19 or its negative economic impacts, including assistance to households, small businesses, and non-profits, or aid to impacted industries such as tourism, travel and hospitality;
2. Respond to workers performing essential work during the COVID-19 public health emergency by providing premium pay to eligible workers of the county that are performing such essential work, or by providing grants to eligible employers that have eligible workers who perform essential work.
3. Allow for the provision of government services to the extent of the reduction in revenue (i.e., online, property or income tax) due to the public health emergency relative to revenues collected in the most recent full fiscal year of the county prior to the emergency (i.e., January 20, 2020); or
4. Make necessary investments in water, sewer or broadband infrastructure.
5. A resolution authorizing initial uses of American Rescue Plan fiscal recovery funding and approving appropriations form unappropriated funds for the County ARP fiscal recovery fund, # **938** for managing ARP fiscal recovery funds, disbursing funds, and monitoring of contracts and grants associated with the ARP.

**As provided in the U.S. Treasury Interim Final Rule and Guidance for State and Local Fiscal Recovery Funds, Dated May 24,2021, an amended to Final Rule beginning April 1, 2022, an allowable use of ARP funds is for governmental services.**

WHEREAS, the Pickaway County Commissioners approve ARP funds for the Pickaway County Board of Developmental Disabilities to convert their existing florescent lighting to LED lights. Quotes were received by three electrical contractors: Right Choice Electrical - \$13,467.78, BJ's Electric - \$11,200 and GV Electrical LLC - \$9419.35. The project was awarded to GV Electrical LLC for the cost of \$9419.35.

**A resolution to approve an authorized use of American Rescue Plan fiscal recovering funding for the County ARP fiscal recovery fund #938, - to be paid from ARP line item #938.1123.5903 – ARP Governmental Services – Other Expense in the amount of \$9419.35 to GV Electrical LLC.**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
Resolution Approving Controls for  
Heritage Hall Fairgrounds with  
American Rescue Plan Funds:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

**Resolution No.: PC-041823-35**

**Controls for Heritage Hall - Fairgrounds**

Pickaway County received direct payments from the U.S. Treasury under the Coronavirus State and Local Fiscal Funds authorized by the American Rescue Plan Act, referred to as fiscal recovery funds. Pickaway County will use the funding in accordance with the American Rescue Plan Act and guidance from the U.S. Treasury.

On Tuesday, May 18, 2021, Pickaway County set up a special revenue fund to receive the funds and account for the use of the funds (**special revenue fund # 938 – American Rescue Plan Act Fund**)

**TUESDAY, MAY 18, 2021 OFFICE OF THE BOARD OF COMMISSIONERS PICKAWAY COUNTY, OHIO**  
*In the Matter of Amended Certificate Approved: Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution: Resolution No.: PC-051821-30* WHEREAS, the Pickaway County Budget

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*Commission approved an AMENDED CERTIFICATE in the amount of \$5,677,293.50 to amend the budget due to fund received for the American Rescue Plan, THEREFORE BE IT RESOLVED, that the Pickaway County Board of Commissioners hereby appropriated the following sum for expenditure for period ending December 31, 2021: AMERICAN RESCUE PLAN ACT REVENUE FUND – 938.0000.4534 \$5,677,293.50 Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion*

The U.S. Treasury guidance as an interim rule was issued on May 10, 2021, and such guidance has been uses of the fiscal recovery funds based on the federal legislation can be to:

1. Respond to the public health emergency with respect to the COVID19 or its negative economic impacts, including assistance to households, small businesses, and non-profits, or aid to impacted industries such as tourism, travel and hospitality;
2. Respond to workers performing essential work during the COVID-19 public health emergency by providing premium pay to eligible workers of the county that are performing such essential work, or by providing grants to eligible employers that have eligible workers who perform essential work.
3. Allow for the provision of government services to the extent of the reduction in revenue (i.e., online, property or income tax) due to the public health emergency relative to revenues collected in the most recent full fiscal year of the county prior to the emergency (i.e., January 20, 2020); or
4. Make necessary investments in water, sewer or broadband infrastructure.
5. A resolution authorizing initial uses of American Rescue Plan fiscal recovery funding and approving appropriations form unappropriated funds for the County ARP fiscal recovery fund, # 938 for managing ARP fiscal recovery funds, disbursing funds, and monitoring of contracts and grants associated with the ARP.

**As provided in the U.S. Treasury Interim Final Rule and Guidance for State and Local Fiscal Recovery Funds, Dated May 24,2021, an amended to Final Rule beginning April 1, 2022, an allowable use of ARP funds is for governmental services.**

WHEREAS, the Pickaway County Commissioners approve ARP funds for installation of Carrier Open App controller and 5 egg crate diffusers in Heritage Hall – Fairgrounds. The cost of the installation and diffusers is \$12,369.00. The work will be performed by Accurate Mechanical.

**A resolution to approve an authorized use of American Rescue Plan fiscal recovering funding for the County ARP fiscal recovery fund #938, - to be paid from ARP line item #938.1123.5903 – ARP Governmental Services – Other Expense in the amount of \$12,369.00 to Accurate Mechanical.**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
Contract Award for Project Referred to as the  
2023 Pickaway County and Township Resurfacing Program Bid A  
For Pickaway County Engineer Department:**

In reference to the bid opening conducted on April 18, 2023, referred to as 2023 Pickaway County and Township Resurfacing Program – Bid A and upon the written recommendation of Anthony Neff, Pickaway County Deputy Engineer, Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to award to the contract to The Shelly Company, 80 Park Drive, Thornville, Ohio 43076-9397, in the amount of \$666,405.27.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

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**In the Matter of**  
**Contract Award for Project Referred to as the**  
**2023 Pickaway County and Township Resurfacing Program Bid C**  
**For Pickaway County Engineer Department:**

In reference to the bid opening conducted on April 18, 2022, referred to as 2023 Pickaway County and Township Resurfacing Program – Bid C, and upon the written recommendation of Anthony Neff, Pickaway County Deputy Engineer, Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to award to the contract to The Shelly Company, 80 Park Drive, Thornville, Ohio 43076, in the amount of \$ 247,521.83.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Uptown Circleville**  
**Executive Director:**

In reference to Uptown Circleville and their request for funds to be used to employ an Executive Director for the organization. Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve \$10,000.00 from the general fund to Uptown Circleville to be utilized to hire an Executive Director. Re-evaluation will take place in one year for any additional requested funds.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Weekly Dog Warden Report:**

The weekly report for the Wright Poling/Pickaway County Dog Shelter was filed for the week ending April 15, 2023.

A total of \$775.00 was reported being collected as follows: \$300 in adoptions; \$165 dog license; \$75 in dog license late penalty; \$75 in redemptions; \$125 in microchip fees and \$35 in redemptions.

Ten (10) stray dogs were processed in; five (5) dogs were adopted.

With there being no further business brought before the Board, Commissioner Scherer offered the motion, seconded by Commissioner Wippel, to adjourn.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Jay H. Wippel, President

Harold R. Henson, Vice President

Gary K. Scherer, Commissioner  
BOARD OF COUNTY COMMISSIONERS  
PICKAWAY COUNTY, OHIO

Attest: Angela Karr, Clerk